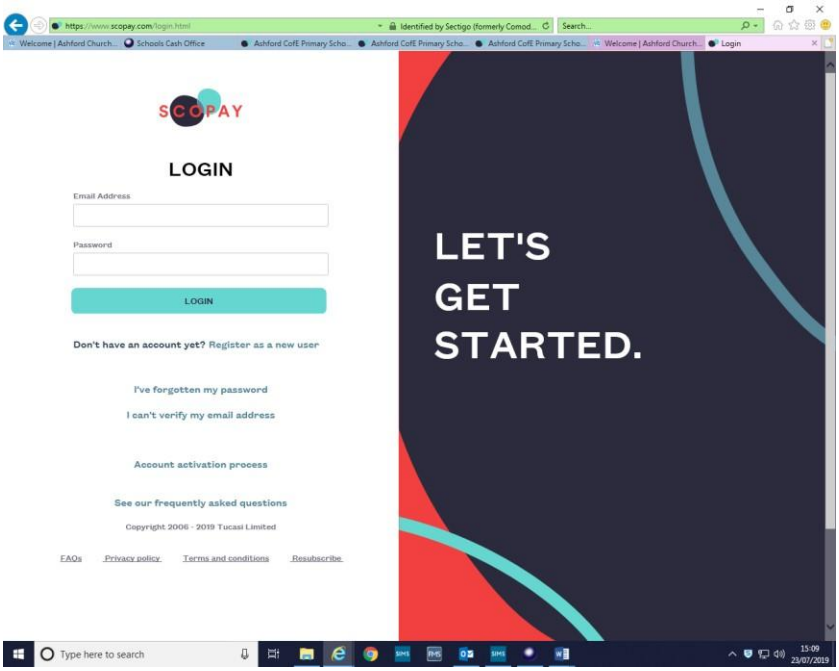
Guide to Ordering School Dinners

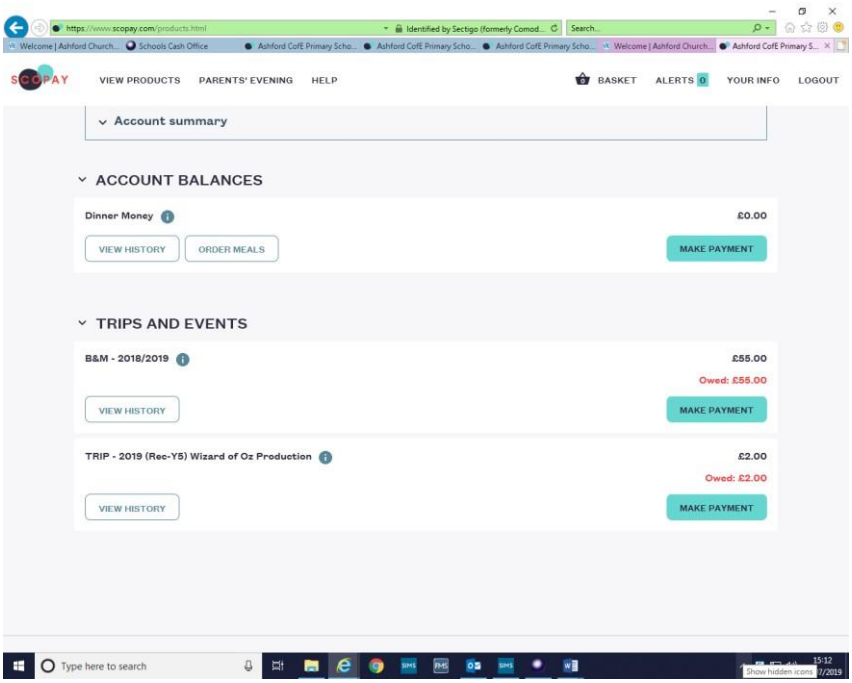
Please find a guide on how to order your child's dinner on-line. Orders can be placed up to one week before a dinner is required.

1. From the home page please click on link at the top of the page:

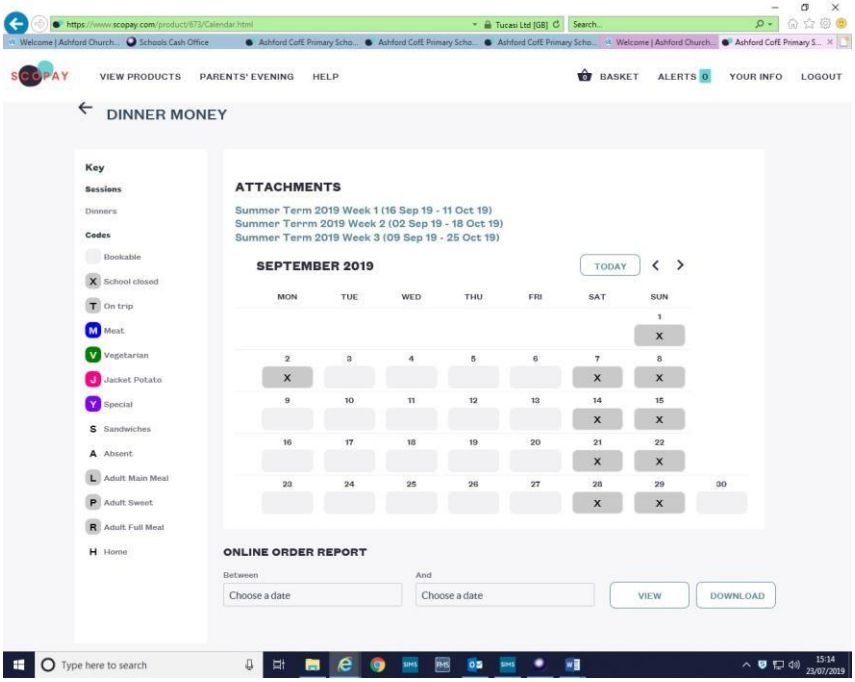
2. Enter your log in details. These are the same login details you use to pay online for school trips/meals where applicable.



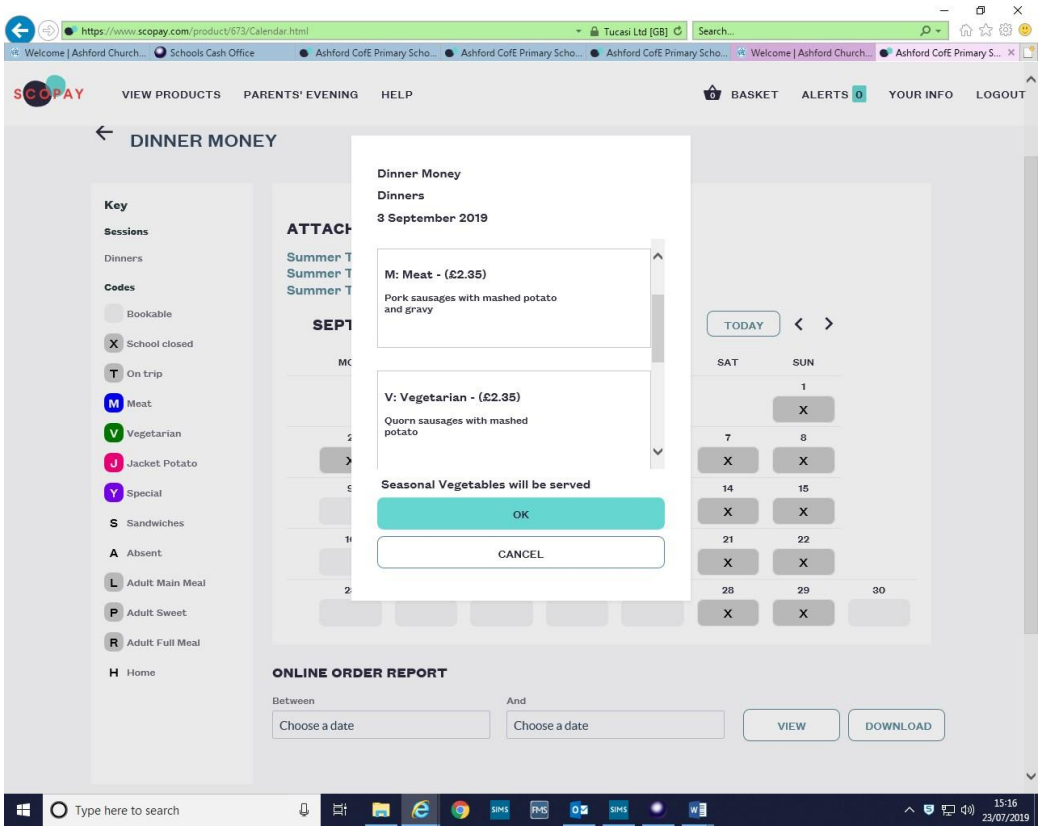
3. Here is the home page. To place an order click 'Order Meals'.



4. On this screen you will be able to see attachments with menus for the current term, previous lunches your child has taken, any future orders and be able to order dinners. If you are looking to order dinners in advance please bear in mind that the account will need to be in **credit** for these orders to be made (KS2 only). If an order has not been placed it will be assumed a packed lunch will provided from home



5. Click on the date required to order a lunch. This will open a screen where you can see the choices for that day and are able to order by clicking on your choice. This will then order the dinner and a code will be shown in the calendar.



6. Children will no longer need to order their dinner in the morning. The school office will provide a daily report to provide a list of meal choices.

7. **Please note that if your child comes into school <u>without</u> a packed lunch they will be asked to wait until all the ordered school lunches have been served. If a hot lunch cannot be provided then cheese and biscuits with fruit will be given to your child at a cost.**